

FAREHAM

BOROUGH COUNCIL

Report to Licensing and Regulatory Affairs Committee

Date **06 February 2019**

Report of: **Director of Finance and Resources**

Subject: **ACTUAL REVENUE EXPENDITURE 2017/18**

SUMMARY

This report sets out for the information of Members details of the actual revenue expenditure for 2017/18 in respect of the services for which this Committee is responsible.

RECOMMENDATION

It is recommended that the Licensing and Regulatory Affairs Committee notes the content of the report.

INTRODUCTION

1. The final accounts for the financial year 2017/18 for this Committee show that the actual expenditure of £396,516 represented an underspend of £59,484 compared with the revised budget of £456,000 that was approved by this Committee on 23 January 2018. The actual totals of gross expenditure and income are set out in the table below:

	Revised Estimate 2017/18	Actual 2017/18	Variance
	£	£	£
Employee Related Expenditure	167,000	171,006	4,006
Premises Related Expenditure	25,000	24,160	-840
Transport Related Expenditure	2,500	3,604	1,104
Supplies and Services	352,900	349,801	-3,099
Third Party Payments	264,500	243,308	-21,192
Internal Recharges	56,300	55,173	-1,127
GROSS EXPENDITURE	868,200	847,052	-21,148
Government Grants	-228,500	-264,213	-35,713
Sales	-1,700	-2,774	-1,074
Fees and Charges	-182,000	-183,549	-1,549
GROSS INCOME	-412,200	-450,536	-38,336
NET EXPENDITURE	456,000	396,516	-59,484

2. The main variations reflect increased spending of £5,110 on employees and transport. The expenditure against supplies and services, third party payments and internal recharges reflect lower than budgeted recharges and costs, including those originally recorded in the Environmental Health Partnership. Additional income of £38,336 was generated through fees and charges, and Grants and Reimbursements.
3. The actual revenue expenditure for the year analysed over the main service headings is shown in the following table:

	Revised Estimate 2017/18	Actual 2017/18	Variance
	£	£	£
Hackney Carriage and Private Hire Vehicles	-2,400	2,074	4,474
Licensing	-35,100	-41,003	-5,903
Health & Safety Enforcement	147,600	136,713	-10,887
Election Services	345,900	298,732	-47,168
	456,000	396,516	-59,484

4. A detailed breakdown of the actual cost of the individual services is shown in Appendix A. The main variations from the approved budgets are examined in the following paragraphs.

5. Although this committee shows an underspend for the financial year it does not reflect the cost of providing member support to the committee. This cost is shown within the Executive's Policy and Resources Portfolio and has a cost for the whole council of just under £959,000 for the 2017/18 financial year.

HACKNEY CARRIAGE AND PRIVATE HIRE VEHICLES

6. This service was overspent by over £4,000 for the financial year, largely as a result of income from fees and charges being lower than the revised budget.
7. The expenditure against supplies and services, third party payments and internal recharges reflect lower than budgeted recharges and costs, including those originally recorded in the Environmental Health Partnership.

LICENSING

8. This service was underspent by almost £6,000 for the financial year. The expenditure against supplies and services, third party payments and internal recharges reflect lower than budgeted recharges and costs, including those originally recorded in the Environmental Health Partnership, and income from fees and charges were slightly higher than the revised budget.

HEALTH AND SAFETY ENFORCEMENT

9. This service was underspend by just under £11,000 for the financial year. The expenditure against supplies and services, third party payments and internal recharges reflect lower than budgeted recharges and costs, including those originally recorded in the Environmental Health Partnership.
10. One off income from recovery of costs was recognised, meaning fees and charges were slightly higher than the revised budget.

ELECTION SERVICES

11. The underspend of just over £47,000 reflects a saving against the budget for conducting elections of £46,000 and just over £1,000 lower than anticipated for register of electors
12. During this year there were three elections, the County Council elections in May, the UK Parliamentary General Election in June and a local by-election in November. We received just over £35,500 more funding than anticipated and in addition expenditure was also just over £10,400 less, this was largely down to lower than anticipated spending on supplies and services.
13. The savings of just over £1,000 relating to register of electors were due higher expenditure of just over £5,000 but this was matched by an increase in income of just over £6,000 due to a successful bid to the Cabinet Office for additional funding.

RISK ASSESSMENT

14. There are no significant risk considerations in relation to this report.

CONCLUSION

15. The cost of the services provided by this Committee was £59,484 lower than anticipated when the revised budgets were prepared and the reasons for this are set out in this report.

APPENDIX A - Actual Cost of Individual Services 2017/18

Background Papers:

None.

Reference Papers:

Report of the Director of Finance and Resources to this Committee on 24 January 2017
- Spending Plans 2017/18.

Enquiries:

For further information on this report please contact Neil Wood (Ext 4506).

APPENDIX A

<u>HACKNEY CARRIAGE LICENCES</u>	Revised Estimate 2017/18	Actual 2017/18	Variance
	£	£	£
Supplies and Services	12,000	12,682	682
Third Party Payments	74,800	68,820	-5,980
GROSS EXPENDITURE	86,800	81,502	-5,298
Sales	-200	-76	124
Fees and Charges	-89,000	-79,352	9,648
GROSS INCOME	-89,200	-79,428	9,772
NET EXPENDITURE	-2,400	2,074	4,474

<u>LICENSING</u>	Revised Estimate 2017/18	Actual 2017/18	Variance
	£	£	£
Supplies and Services	0	1,177	1,177
Third Party Payments	57,900	53,194	-4,706
GROSS EXPENDITURE	57,900	54,371	-3,529
Fees and Charges	-93,000	-95,374	-2,374
GROSS INCOME	-93,000	-95,374	-2,374
NET EXPENDITURE	-35,100	-41,003	-5,903

<u>HEALTH & SAFETY</u>	Revised Estimate 2017/18	Actual 2017/18	Variance
	£	£	£
Employee Related Expenditure	2,800	3,271	471
Supplies and Services	13,000	15,955	2,955
Third Party Payments	131,800	121,294	-10,506
GROSS EXPENDITURE	147,600	140,520	-7,080
Fees and Charges	0	-3,807	-3,807
GROSS INCOME	0	-3,807	-3,807
NET EXPENDITURE	147,600	136,713	-10,887

<u>ELECTION SERVICES</u>	Revised Estimate 2017/18	Actual 2017/18	Variance
	£	£	£
Employee Related Expenditure	164,200	167,735	3,535
Premises Related Expenditure	25,000	24,160	-840
Transport Related Expenditure	2,500	3,604	1,104
Supplies and Services	327,900	319,987	-7,913
Internal Recharges	56,300	55,173	-1,127
GROSS EXPENDITURE	575,900	570,659	-5,241
Government Grants	-228,500	-264,213	-35,713
Sales	-1,500	-2,698	-1,198
Fees and Charges	0	-5,016	-5,016
GROSS INCOME	-230,000	-271,927	-41,927
NET EXPENDITURE	345,900	298,732	-47,168